



SHEELA MULTIPURPOSE SOCIETY
HIWARKAR ARTS, COMMERCE & SCIENCE COLLEGE
WADI (DATTAWADI), NAGPUR-440023
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NAAC ACCREDITED - B+grade Coll. Code : 252

Date: 18/01/2023

NOTICE

The fourth meeting of IQAC is scheduled on 20/01/2023 at 04:00 PM in Principal Cabin.

Agenda:

1. Confirmation and Review of Minutes of third IQAC meeting held on-06/7/2023
2. Action taken report of third IQAC meeting held on 06/07/2023.
3. Review of NAAC work
4. To decide on Eco-friendly measures to reduce energy consumption in campus.
5. To review green initiatives and waste management steps in campus.
6. To purchase sports material as per need of students.
7. To participate in NIRF and ISO Certification.
8. Submission of SSR, IIQA
9. Issue with the permission of the chair.

All the concerned are requested to make it convenient to attend the meeting.


IQAC COORDINATOR

I.Q.A.C. Coordinator
Hiwarkar Arts, Commerce And Science College
Wadi, Nagpur




PRINCIPAL
Hiwarkar Arts, Comm & Sci. College
Wadi, Nagpur-23

Minutes of Meeting

The chairman Dr. Lata Khapre occupied the chair and welcomed the members for fourth IQAC Meeting. The following business was transacted in the meeting:-

Agenda:1 Confirmation and Review of Minutes of third IQAC meeting held on 06/07/2023.

Resolution:

Thorough discussion was made, review is taken and Minutes of third IQAC meeting held on 06unanimously approved. 06/07/2023

Agenda:2 Action taken report of third IQAC Meeting held on 20/01/2023

Sr. No	Resolution in the Meeting	Action Taken for Implementation & Outcomes
1.	Action Taken for Implementation & Outcomes	As a part IQAC part of monitoring mechanism it was decided to conduct further IQAC meeting 06/07/2023.

Agenda:3 Review of NAAC work.

Resolution:

Review of NAAC qualitative and quantitative work is taken criteria wise and IQAC cell recommended to apply for initial login to NAAC.

Agenda: 4 To decide on Eco-friendly measures to reduce energy consumption in campus

Resolution:

Thorough discussion was made and it was decided that to reduce energy consumption in the campus incandescent light bulbs and fluorescent tube lights are to be replaced by cost effective, high efficient LEDs. As well as IQAC suggested to use renewable energy (Solar) for reducing power consumption up to some extent. So it was decided to purchase 1-2 solar street light and initiate use of renewable energy.

Agenda:5 To review green initiatives and waste management steps in campus.

Resolution:

It was brought to the notice of all IQAC members that, green initiative like Tree Plantation is carried out annually in the campus. As well separate manpower is given for maintenance of these initiatives. IQAC was satisfied with the initiatives and suggested to make separate bicycles stand in parking and encourage student and staff to use bicycles

IQAC Chairman briefed about solid and liquid waste management strategies in the institute and highlighted need of e-waste management. Thorough discussion was made and it was decided either to give e-waste to supplier and take discount in bills or to use components from e-waste for repair/ maintenance of systems.

Agenda:6 To purchase sports material as per need of students.

Resolution

It was brought to the notice of all IQAC members that, As per suggestions received in feedback forms by the students, sports material is required to purchase. IQAC approved the same and instructed to purchase sports material with immediate effect.

Agenda:7 To participate in NIRF and ISO Certification.

Resolution

It was brought to the notice of all IQAC members that, As per cr-6 weightage and under IQAC initiatives it was asked to participate in NIRF and have ISO Certification. Thorough discussion was made and it was decided to do above after NAAC Accreditation.

Agenda:8 Submission of SITUA

Resolution

It was brought to the notice of all IQAC members that, IIQA of the institute submitted by 20/05/2023

Agenda: 9 Issue with the permission of the chair.

Resolution:

As there were no issues to discuss meeting was concluded with vote of thanks to all present

Debjani
IQAC COORDINATOR
I.Q.A.C. Coordinator
Hiwarkar Arts, Commerce And Science College
Wadi, Nagpur.



Umesh
Principal
PRINCIPAL
Hiwarkar Arts, Comm
& Sci. College
Wadi, Nagpur-23

Sr.no	Category	Name	Designation	Sign
1	Head of the Institution	Dr. Prakash Hiwarkar	Chairman	<u>Hiwarkar</u>
2	Principal	Dr. Lata Khapre	Principal	<u>Khapre</u>
3	IQAC Coordinator	Dr. Deepak Jejani	Member	<u>Jejani</u>
4	Senior administrative officers' nominees	Pravin Tajne	Administrative Member, Superintendent	<u>Tajne</u>
5	Faculty Nominees	Mangesh Dethé	Administrative Member, Accountant	<u>Dethé</u>
		Yamini Dafare	Member, Librarian, Sports In- charge	<u>Dafare</u>
6	Nominee from Management	Dr. Nitin Shewane	Member	<u>Nitin Shewane</u>
		Mr. Ankit Jagtap	Member, NSS Coordinator	<u>A. Jagtap</u>
		Pankaj Mandpe	Member	<u>P. Mandpe</u>
		Smt. Lata Hiwarkar	Secretary of Trust	<u>Smt. Lata Hiwarkar</u>
7	Nominees from Students	Sneha Mehere	Alumni Member	<u>S. Mehere</u>
8	Nominees from Employers Industrialists/stakeholders	Shital Gakre	Student Member	<u>S. Gakre</u>
		Damini Rewatkar	Employer Member	<u>D. Rewatkar</u>
9	Nominees from Other Institute	Mr. Chandrashekhar Ganvir	Parents Member	<u>C. Ganvir</u>
		Dr. Archna Makode	Member	<u>A. Makode</u>

Action taken report of Fourth IQAC Meeting held on 20/03/2023

Sr. No	Resolution in the Meeting	Action Taken for Implementation & Outcomes
1.	To decide on Eco- friendly measure to reduce energy consumption	LEDs purchased
2.	To decide measures for campus security	CCTV report is prepared
3.	To review green initiative and waste management steps in campus	Initiative taken and MOU for e- waste done
4.	About NIRF participation and ISO Certification	It was decided to participate in NIRF and ISO certification process after NAAC accreditation
5.	Submission of IIQA	It was decided to submit SSR on or before 31/03/2023
6.	To decide on Eco- friendly measure to reduce energy consumption in campus	LEDs purchased

Diejoni
IQAC Coordinator
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Neherpuri
Principal
Hiwarkar Arts, Comm & Sci. College
PRINCIPAL
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