

Appendix-I

Metric 5.1.4 The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organization wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Clarification Asked: -

- 1) Provide the Minutes of the meetings of student grievance committee, as per metric.
- 2) Provide the Circular/web-link/ committee report justifying the objective of the metric
- 3) Provide the Proof of constitution of Internal committees / Grievances Committee formation / other committees as per UGC norms.

Response: -

- 1) Office Order/ Proof of constitution and Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee. (Appendix-I)

**Anti-Sexual Harassment
Committee**



SHEELA MULTIPURPOSE SOCIETY
HIWARKAR ARTS, COMMERCE & SCIENCE COLLEGE

WADI (DATTAWADI), NAGPUR-440023

Contact : 07104-222175

E-mail : hiwarkarcollege@gmail.com sheeladevicollege@gmail.com,

NAAC ACCREDITED - B+grade Coll. Code : 252

Ref: college/1046(A)2023

Date: 08/06/2023

Office Order

As per the requirement of Affiliating University norms **HIWARKAR ARTS, COMMERCE & SCIENCE COLLEGE WADI, NAGPUR TA. NAGPUR DIST. NAGPUR** constituted the Internal Complaint/ Women's Grievance Redressal/ Women Development Committee/ Anti Sexual Harassment Committee.

Sr. No.	Name	Designation	Status
1.	Dr. Lata Khapre	Asst. Professor	Chairman, Ex-Office
2.		Non-Government Organization Representative	Member
3.	Dr. Deepak Jejani	Asst. Prof Commerce Dept.	Member
4.	Chandrashekhar Ganvir	Parents Representative	Member
5.	Samruddhi Ganvir	Girl Student	Student Member
6.	Pawan Ramteke	Boy Student	Student Member
7.	Payal Dolaskar	Non-Teaching Staff Representative	Member

All concerned are requested to take note of above and approach the chairman/ any of member(s) of the committee about the evince, if any, in writing.



Ukhapre
Principal
Hiwarkar Arts, Comm
& Sci. College
Wadi Nagpur-23



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Ref: college/1046(A)2023

Date:10/06/2023

NOTICE

The meeting of women's grievance cell is scheduled on Monday
12/06/2023 at 1:30 pm at board room

Agenda

- 1)introduction to committee
- 2)Regarding protest of women development room in the camp.
- 3) Issue with the permission of chairman

You are requested to make in convenient to attend the meeting



Ukhari
Principal
Hiwarkar Arts, Comm
& Sci. College
Wadi Nagpur-23

Minutes of Meeting

Agenda 1. Introduction of committee.

Resolution:

All members given their self-introduction. **Lata Khapre** had given overview about roles and responsibilities of the committee.

Agenda.2. Discussion regarding grievances of girls' students' ladies faculty.

Resolution:

The above topic would have been discussed. various aspects of women cell were discussed the committee regarding inside and outside the camp. It has been brought to the notice of the committee that any problem in any matter noticed by the members of the committee should be immediately brought to the notice of undersigned without ant delay.

All are requested to take note of this and bring suggestion in the next meeting

Agenda.3. Issue with the permission of the Chair.

Resolution:

Dr. Lata Khapre highlighted need of displaying Women's Grievance Cell on board in the campus. Through discussion was made and is resolved to display board of Anti Women's Grievance Cell in the institute campus.

As there were no issues to discuss, meeting concluded with vote of thanks to all present.



L. Khapre
Principal
Hiwarkar Arts, Comm
& Science College
PRINCIPAL
Wadi Nagpur-23

Attendance

Sr. No	Name	Sing
1	Dr. Lata Khapre	<u>L. Khapre</u>
2	Dr. Deepak Jajani	<u>D. Jajani</u>
3	Asst. Prof. Rajeshwari Sangolkar	<u>R. Sangolkar</u>
4	Asst. Prof. Ankit Jagtap	<u>A. Jagtap</u>
5	Asst. Prof. Vaishali Bharsagade	<u>V. Bharsagade</u>
6	Payal Dolaskar	<u>P. Dolaskar</u>
7	Hima kshirsagar	<u>H. Kshirsagar</u>



L. Khapre
Principal
Warkar Arts, Comm
& Sci. College
Wadi Nagpur-23
PRINCIPAL

Action Taken Report of Meeting held on 19/06/2023

Sr. No	Resolution in the Meeting	Action Taken for Implementation & Outcomes
	NIL	



J. K. Jadhav
Principal
Hiwarkar Arts, Comm
& Science College
Wadi Nagpur-23

Anti-Ragging Committee



SHEELA MULTIPURPOSE SOCIETY
HIWARKAR ARTS, COMMERCE & SCIENCE COLLEGE

WADI (DATTAWADI), NAGPUR-440023

Contact : 07104-222175

E-mail : hiwarkarcollege@gmail.com sheeladevicollege@gmail.com,

NAAC ACCREDITED - B+grade Coll. Code : 252

Ref: college/840(A)/2023 .

date:10/06/2023 -29

Office Order

As per the Notification received from Affiliating **HIWARKAR ARTS, COMMERCE & SCIENCE COLLEGE** Level Standing Committee is constituted for the prohibit, prevent and eliminate the courage of ragging in the campus **Tah. Nagpur Dist. Nagpur**

Sr. No	Name	Designation	Status
1.	Dr. Lata Khapre	Principal	Member
2.	Dr. Deepak Jejani	Asst. Professor	Member
3.	Pankaj Mandpe	Asst. Professor	Member
4.	Rajeshwari Sangolkar	Asst. Professor	Member
5.	Rahul Kose	Asst. Professor	Member
6.	Chhaya Ganvir	Asst. Professor	Member
7.	Hima Shirsagar	Non-Teaching Staff	Member
8.	Payal Dolaskar	Non-Teaching Staff	Member



L. Khapre
Principal
Hiwarkar Arts, Comm
& Sci College
Wadi Nagpur-23



SHEELA MULTIPURPOSE SOCIETY
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Ref: college/840(B)/2023

Date:13/06/2023

NOTICE

The meeting of Anti Ragging Committee is scheduled on Friday 16/06/2023 In Principal Cabin.

Agenda of the meeting:

- 1) Introduction of committee
- 2) Reading and fixing the report of the previous meeting.
- 3) Regarding prevention of ragging in the camp.
- 4) To be issued with the permission of the president.

You are requested to make it convenient to attend the meeting.



Ushapure
Principal
Hiwarkar Arts, Comm
& Science College
Wadi Nagpur-23

Minutes of Meeting

Agenda 1: Introduction of committee.

Resolution:

All members given their self-Introduction. **Lata Khapre** given overview about roles and responsibilities of the committee.

Agenda 2: Discussion regarding Prohibition of Ragging.

Resolution:

Committee discussed regarding various aspects of ragging and its prohibition in campus or outside the campus. It has been brought to the notice of committee that if any case/ problem found/reported to member of committee, it should be brought to the notice of undersigned immediately without any delay.

All are requested to make note of the same and advised to come with suggestions in next meeting.

Agenda 3: Issue with the permission of the Chair.

Resolution:

1) **Dr. Deepak Jajani** highlighted need of displaying anti-ragging commit on board in the college. Through discussion was made and it is resolves to display board of Anti-Ragging Committee in the institute college.

As there were no issues to discuss, meeting concluded with vote of thanks to all present.



L. Khapre
Principal
Wadiwarkar Arts, Comm
& Sci. College
Wadi Nagpur-23
PRINCIPAL

Attendance

Sr. No	Name	Sing
1	Dr. Lata Khapre	<i>L. Khapre</i>
2	Dr. Deepak Jejani	<i>Dejani</i>
3	Asst. Prof. Pankaj Mandep	<i>P. Mandep</i>
4	Asst. Prof. Rajeshwari Sangolkar	<i>R. Sangolkar</i>
5	Asst. Prof. Rahul kose	<i>R. Kose</i>
6	Asst. Prof. Shital Gakre	<i>S. Gakre</i>
7	Asst. Prof. Vaishali Barsagade	<i>V. Barsagade</i>



L. Khapre
Principal
Hiwarkar PRINCIPAL
& Sci. College
Wadi Nagpur-23

Action Taken Report of Meeting Held on Thursday 22/06/2023

Sr. No	Resolution in the Meeting	Action Taken for Implementation & Outcomes
NIL		



W. K. Patil
Warkar Arts, Comm
& SCIENCE COLLEGE
Wadi Nagpur-23
PRINCIPAL